

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO CABINET

01 SEPTEMBER 2015

REPORT OF THE ASSISTANT CHIEF EXECUTIVE – LEGAL & REGULATORY SERVICES

AMENDMENT TO THE CALENDAR OF MEETINGS

1. Purpose of Report

- 1.1 The purpose of the report is to seek Cabinet approval to make amendments to the calendar of its meetings to align them with revised budget schedule.

2. Connection to Corporate Improvement Objectives / Other Corporate Priorities

- 2.1 The amendment of the calendar of meetings will support effective consideration and decision making in respect of the 2016-17 Medium Term Financial Strategy (MTFS) and the achievement of all the Corporate Priorities.

3. Background

- 3.1 In his budget statement earlier this year, the Chancellor of the Exchequer announced that the Spending Review outcome would not be published until 25 November 2015 and this would be the date when the Welsh Government receives its funding allocation. The Welsh Government will need time to set its draft budget before advising the Authority of its 2016 - 17 settlement. As a result it is anticipated that the Authority will receive the provisional settlement at the end of December rather than October when the draft budget is usually received.

4. Current situation / proposal

- 4.1 There is a legal requirement to set the Council Tax by 11th March and approval of the MTFS and Council Tax by Council must be achieved by this date. Consequently, it is being proposed that revisions to the MTFS timetable be made which will affect Cabinet, Council and Scrutiny meeting dates. The revision of these meetings will ensure the necessary budget consultation can be undertaken.
- 4.2 Attached at **Appendix A** is the complete timetable of meeting changes resulting from the changes to the budget setting process.
- 4.3 A summary of the Cabinet meeting changes are as follows:

Current date	Proposed Date	Start Time	Agenda to include
19 Jan 16	12 Jan 16	14:30	Draft MTFS 2016-17 to 2019-20
16 Feb 16	16 Feb 16	14:30	Ordinary Meeting and receipt of Scrutiny recommendations
02 Feb 16	23 Feb 16	14:30	Final MTFS 2016 - 17 to 2019-20

- 4.4 Cabinet is requested to note that Council at its meeting of 2 September 2015 will be recommended to approve changes to its schedule of meetings as listed below:

Meeting	Current date	Proposed Date	Start Time	Topic
Council	17 Feb 16	17 Feb 16	15:00	Ordinary Meeting
Council	16 Mar 16	02 Mar 16	14:00	MTFS 2016-17 to 2019-20 & Council Tax

- 4.5 Council will also be recommended to approve the rescheduling of the following Overview and Scrutiny Committee (OSC) meetings which individual Cabinet members will be invited to attend:

Meeting	Current date	Proposed Date	Start Time	Topic
CEL OSC	01 Dec 15	18 Jan 16	10:00	Directorate Budget
P & G OSC	03 Feb 16	14 Jan 16	14:00	Directorate Budget
ASC OSC	09 Dec 15	13 Jan 16	14:00	Directorate Budget
CRI OSC	21 Jan 15	19 Jan 16	14:00	Directorate Budget
CYP OSC	03 Dec 15	21 Jan 16	14:00	Directorate Budget
CRI OSC	11 Jan 16	05 Feb 16	10:00	Budget Recommendations

- 4.6 At its meeting on 30 July 2015 the Cabinet Committee Corporate Parenting requested that an additional meeting be added to the calendar to allow the committee to fulfil its role and consider a number of issues that have arisen. It is proposed that a meeting of the committee be scheduled for 10:00 on 12 October 2015.

5. Effect upon Policy Framework & Procedure Rules

- 5.1 There is no effect upon the Policy Framework and Procedure Rules.

6. Equality Impact Assessment

- 6.1 There are no equality implications arising from this report.

7. Financial Implications.

- 7.1 There are no financial implications.

8. Recommendation.

- 8.1 Cabinet is recommended to

- Approve the changes to the Cabinet meeting dates and agenda items as stated in paragraph 4.3
- Approve the addition of a meeting of the Cabinet Committee Corporate Parenting on 12 October 2015

- Note the changes to the calendar of meetings being proposed for approval by Council relating to the Council and Overview Scrutiny Committee meetings as shown in paragraphs 4.4 – 4.5.

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24 August 2015

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Background documents: - None

PROPOSED MEETING CHANGES

Meeting	Current date	Proposed Date	Start Time	Topic	Notes
Cabinet Committee – Corporate Parenting		12 Oct 15	10:00	Items may include: <ul style="list-style-type: none"> • IRO – Annual Report 2014/15 • Western Bay Regional Adoption Service Update • Update of the Review and Restructure of Safeguarding and Family Support Services • Child Sexual Exploitation • Development of a National Approach to Statutory Advocacy • Update on the Early Intervention and Prevention Strategy 	
P & G OSC	02 Dec 15	02 Dec 15	14:00	<ul style="list-style-type: none"> • Corporate Procurement Review • CCIS for Wales 	Revised Scrutiny FWP
CRI OSC	10 Dec 15	10 Dec 15	14:00	<ul style="list-style-type: none"> • Making the Best use of Resources • 2015-16 Half Yearly Financial Performance 	Revised Scrutiny FWP
CYP OSC	05 Jan 16	05 Jan 16	14:00	<ul style="list-style-type: none"> • School Performance • Schools Task Group 	Revised Scrutiny FWP
Cabinet	19 Jan 16	12 Jan 16	14:30	<ul style="list-style-type: none"> • Draft MTFs 2016-17 to 2019-20 	Budget Meeting
CEL OSC	01 Dec 15	18 Jan 16	10:00	<ul style="list-style-type: none"> • Directorate Budget 	
P & G OSC	03 Feb 16	14 Jan 16	14:00	<ul style="list-style-type: none"> • Directorate Budget • FWP Item to be confirmed 	
ASC OSC	09 Dec 15	13 Jan 16	14:00	<ul style="list-style-type: none"> • Directorate Budget 	
CRI OSC	21 Jan 15	19 Jan 16	14:00	<ul style="list-style-type: none"> • Directorate Budget • Corporate Plan 	
CYP OSC	03 Dec 15	21 Jan 16	14:00	<ul style="list-style-type: none"> • Directorate Budget 	
CEL OSC	27 Jan 16	27 Jan 16	14:00	<ul style="list-style-type: none"> • Cultural Partnership Project • Vibrant & Viable Places 	Change Scrutiny FWP

Meeting	Current date	Proposed Date	Start Time	Topic	Notes
CRI OSC	11 Jan 16	05 Feb 16	10:00	<ul style="list-style-type: none"> Collate Budget Recommendations and including BREP feedback 	
ASC OSC	11 Feb 16	11 Feb 16	10:00	<ul style="list-style-type: none"> Community Services FWP Item to be confirmed 	Change Scrutiny FWP
Cabinet	16 Feb 16	16 Feb 16	14:30	<ul style="list-style-type: none"> Ordinary Meeting and receipt of CRI Budget proposals 	
Council	17 Feb 16	17 Feb 16	15:00	<ul style="list-style-type: none"> Ordinary Meeting 	Revert start of meeting to 3:00pm
Cabinet	02 Feb 16	23 Feb 16	14:30	<ul style="list-style-type: none"> Final MTFS 2016-17 to 2019-20 	Budget meeting
Council	16 Mar 16	02 Mar 16	14:00	<ul style="list-style-type: none"> MTFS 2016-17 to 2019-20 Council Tax 	Bring Forward to 2:00pm